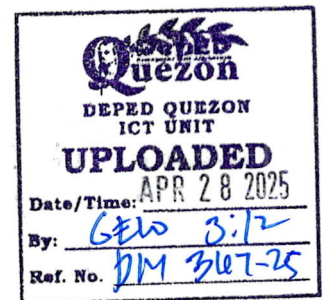




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



23 April 2025

DIVISION MEMORANDUM

DM No. 367, s. 2025

**CALL FOR AN ONLINE SUBMISSION OF COMPLETED RESEARCH
FOR ORAL AND POSTER PRESENTATION IN THE 2025 QUEZON
EDUCATORS' RESEARCH CONVENTION (QERC)**

To: Assistant Schools Division Superintendents
Division Chiefs
Public Schools District Supervisors
Elementary and Secondary School Heads
Research Coordinators
All Others Concerned

1. In reference to **Provincial School Board Resolution No. 12 - 2024**, titled "A Resolution Approving Special Education Fund Annual Budget, Fiscal Year 2025, for Priority Education Projects of the Provincial School Board," and in preparation for the upcoming **Quezon Educators' Research Convention (QERC)**, this Office, through the School Governance and Operations Division (SGOD), invites all research enthusiasts of DepEd Quezon to submit their **completed research** for review and selection by the Schools Division Research Committee (SDRC).
2. Eligible submissions include **completed action research and basic research** that have undergone prior **evaluation by a panel of reviewers** in a research plenum or conference organized at the district, division, regional, national, or international level. Only research meeting this qualification will be considered for poster/oral presentation.
3. Interested researchers are expected to submit an **abridged version** of their papers with the following parts:
 - a. **Title of the Research**, along with the Name/s of Researcher/s and their School/District/Office

DEPEDQUEZON-TM-SDS-04-009-003



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon

Trunkline #: (042) 784-0366, (042) 784-0164,

(042) 784-0391, (042) 784-0321

DepEdTayoQuezon

www.depedquezon.com.ph

quezon@deped.gov.ph



Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE

- b. **Rationale and Research Problem** (clearly define the issue/problem/gap; ensure alignment with the Five-Point Agenda, Basic Education Research Agenda, and/or Division Priority Areas)
 - c. **Research Methodology** (highlight participants/data sources, data gathering tools, and data analysis techniques)
 - d. **Research Intervention** (for action research only) (describe procedures for implementation or experimentation)
 - e. **Summary of Findings and Conclusions**
 - f. **Recommendations and Reflections**
 - g. **References**
4. Submissions must include the following required documents:
- a. The **completed research** in PDF format, following the prescribed structure above (maximum of four pages)
 - b. **Signed Declaration of Anti-Plagiarism and Absence of Conflict of Interest**, using the template available at: [tinyurl.com/Anti-plag-Abs-confQuezon]
 - c. **Certificate of Presentation or Recognition** from the research conference or plenum where the study was previously presented (PDF/scanned copy)

Formatting Guidelines:

Font: Bookman Old Style, Size 11

Spacing: Single-spaced

Margins: 1 inch on all sides

Alignment: Justified

5. The Schools Division Research Committee (SDRC) will review all compliant submissions and issue a separate memorandum indicating the list of accepted research entries, along with the submission schedule for corresponding posters and PowerPoint presentations. All presentation materials shall undergo quality assurance by the Committee prior to the final oral/poster presentation, with technical assistance

DEPEDQUEZON-TM-SDS-04-009-003



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Trunkline #: (042) 784-0366, (042) 784-0164,
(042) 784-0391, (042) 784-0321



Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE

- provided as necessary. Additional instructions and reminders will be communicated in a follow-up memorandum prior to the QERC event.
6. Submissions that fail to meet the specified requirements and formatting guidelines will be **disqualified** from review and excluded from the list of presenters.
 7. Researchers whose studies are successfully presented during the convention will be awarded a **Certificate of Recognition**, signed by the Schools Division Superintendent.
 8. Completed research must be submitted **online** to the Planning and Research (PAR) Section – SGOD on or before **May 26, 2025**, through the following link: **tinyurl.com/2025QERCpresentSubmit**.
 9. In adherence to DepEd Memorandum DM-OSEC-OUHROD-OPS-2025-0001 concerning the **30-day undisturbed vacation**, it is emphasized that **submission activities** coinciding with teachers' vacation are considered personal and professional development opportunities for researchers. As such, service credits will not be granted for the submission of research. However, **service credits may be awarded** to research presenters for the actual presentation day, provided it falls on a Saturday or Sunday, in accordance with applicable DepEd guidelines.
 10. For questions and other related concerns, researchers may contact the Planning and Research Section via email at **sdo.quezon.research@deped.gov.ph**, or reach out to the SEPS for Planning and Research through mobile number 0991-013-2656.
 11. Immediate and wide dissemination of this Memorandum, as well as strict compliance with its provisions, is hereby enjoined.

FOR:

ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

BY:


JOEPE F. FALQUEZA, EdD
Assistant Schools Division Superintendent

sgod-par/mbmt/23/04/2025

DEPEDQUEZON-TM-SDS-04-009-003



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Trunkline #: (042) 784-0366, (042) 784-0164,
(042) 784-0391, (042) 784-0321